

Eastside Baptist Church
Policies and Procedures for Weddings
Information for the Caterer

Your cooperation in helping us care for our church facility will be greatly appreciated.

1. Appropriate decorations for your event are permitted when using care to protect our church facilities. If you wish to decorate early for your event, please contact the church office.
2. Please bring your own kitchen supplies. Our supplies and paper products are not part of the reservation agreement.
3. The ice machine is available to be used at no extra charge. All other kitchen equipment cannot be used without the approval of the church Food Service Coordinator.
4. Please leave the kitchen clean and sanitary:
5. Church furnishings may not be removed from the church building.
6. Please no smoking or use of alcoholic beverages or spiked punch.

Eastside Baptist Church - 404 5th Street NE - P.O. Box 749 - Cairo, GA 39828 - (229) 377-4154

Office: Amount Paid: _____ Date Paid: _____

Approved by: _____ Date Approved: _____

Approved 13Aug09